

March Break Camp Counsellors

Job Type:	Full Time, Contract, On-Site	Date of Position:	March 10 - March 14, 2025
Work Schedule:	Opening Shift: 8:30 AM - 4:30 PM Closing Shift: 9:30 AM - 5:30 PM	Reporting to:	Program Manager
Vacancy:	4 Camp Counsellors	Hourly Rate:	\$ 18.00

Job Description:

The Jean Augustine Centre for Young Women's Empowerment (the "Centre") is excited to announce the hiring of March Break Camp Counsellors. This position will run from Monday, March 10th to Friday, March 14th, 2025 and include mandatory orientation sessions the week of February 24th. Counsellors will play a leading role in providing engaging and enriching activities for camp participants, ensuring the well-being and safety of young campers, while adhering to safety protocols to foster a fun and secure environment.

We seek enthusiastic candidates with excellent interpersonal skills, a genuine passion for youth development, and prior experience in a similar role.

Company Overview:

The Centre is committed to empowering young women and girls between the ages of 7-17 years in the Greater Toronto Area (GTA) and across Canada. We take a holistic approach to empowerment by providing programs that support the mental, physical, and social well-being of young women and girls; and, extend support to women and families in the riding of Etobicoke-Lakeshore in the GTA through our community programs and services.

Duties and Responsibilities

- Organize and facilitate engaging and enriching activities for camp participants.
- Assist with the daily schedule for camp participants.
- Support in the cooking and serving of breakfast meals and supervise the after hours.
- Organize and lead small and large group activities both within and outside the center.
- Maintain a clean environment, including setup and cleanup within the center.
- Assist in maintaining accurate program records, including daily attendance, and ensure all documents are properly stored at the end of each day.
- Handle and resolve camper disputes when necessary.
- Supervise campers, prioritizing their safety and development.
- Enforce and adhere to all safety policies and guidelines associated with the Centre and camp program.
- Demonstrate proficiency in emergency procedures related to the Centre and camp program.
- Contribute to fostering a sense of safety, inclusion and belonging in a diverse camp environment.
- Other duties as assigned.

Qualifications and Requirements

- Outgoing and confident, with strong public speaking skills.
- Passionate about working with children and youth.
- Creative and flexible, able to devise planned and spontaneous fun and engaging activities.
- Communicates effectively with Centre staff, fellow camp counsellors, campers and parents.
- Skilled at motivating campers to participate in activities.
- Committed to responsible, ethical, and professional conduct in the workplace.
- First Aid and CPR Certification.
- A valid Police Records Check – Vulnerable Sector (for individuals 18+).
- Bronze Medallion, Bronze Cross and National Lifeguard certifications are considered an asset.
- Attendance at mandatory onboarding and orientation sessions week of February 24, 2025.

Work Location and Schedule

March Break Camp Counsellors work in person at our center. We are located at 101 Portland Street, Etobicoke, ON M8Y 1B1. The schedule is Monday to Friday, with shifts running either from 8:30 AM to 4:30 PM or from 9:30 AM to 5:30 PM.

Interview Process Overview

Our interview process includes three stages: an initial telephone screening to identify a short list of candidates; a panel interview for those shortlisted; and, reference checks. Due to time constraints, only those selected will be contacted, but we appreciate the interest, time and effort of all those who apply.

Deadline for Application Submission

The deadline for application submission is 11:59 PM Friday, January 31, 2025.

How to Apply

To apply, please submit your cover letter and resume by Friday, January 31, 2025 to opportunities@jeanaugustinecentre.ca with “March Break Camp Counsellor Etobicoke” in the subject line. Please call 416-253-9797 if you have any questions.